

Wallowa County 2012-2013 Budget Report



Enterprise, Oregon



About the Wallowa County Health Department

Wallowa County Health Department is a not-for-profit organization located in Enterprise, Oregon at 758 NW 1st St. The health department provides public health and environmental health services to the residents of Wallowa County.

Mission

Our mission is to prevent disease and to promote health and the quality of life for all Wallowa County residents through organized community efforts.

Who can Use our Services?

WCHD does not discriminate on the basis of race, color, religion, national origin, sex, retaliation, or association with protected class.

What does it cost?

The health department funding does not come from the country general funds. It is comprised of grants and fees collected for services from clients and insurance coverage. No one will be denied clinical services because of inability to pay. Discounts are available based on family size and income.

Staff

WCHD employs three staff 34 hours a week. Our staff consist of: Administrator Laina Fisher, RN; Administrative Assistant Jodi Beck, and Nurse Janie McArtor, LPN. Dr. Woods serves as the health officer to oversee clinic direction and completes the physical exams for the health department.

Services available at the health department

Services include:

- Babies First home visiting program for children birth to five years old. A nurse completes developmental screening, weight and length checks, and answers parents' questions.
- Immunizations for children and adults are available. Insurance is accepted. In addition, we have a state vaccine for children program that will provide immunizations for children with no insurance for \$15.00 per shot.
- WIC is a supplemental nutrition education program for women, infants and children up to age five. Women who qualify must be pregnant, breastfeeding an infant less than one year old, or less than 6 months post partum. A nutrition assessment is completed by a nurse every 6 months and monthly food vouchers are provided for specific foods meeting nutrition standards.
- Family planning includes annual female exams, infection checks, and birth control.
- Preparedness planning involves planning and preparation for emergencies in Wallowa County. Examples include natural disasters and disease outbreaks.

The health department's roles in an emergency may include isolation and quarantine of ill persons, collecting and submitting lab samples, insuring clean drinking water for county residents, ordering mass supplies for medical care and prevention of spread of disease.

- Environmental health oversees the licensing and operation of restaurants, caterers, public food vendors, hotels/motels, and pools/spas. In addition, food handlers classes are offered. We contract with a licensed health inspector, Rustin Rock for these services.
- Communicable disease prevention program strives to control the spread of disease in our community. Services may include lab sample collection, treatment of ill persons, and communicating with medical providers and community residents in the case of a disease outbreak.
- Vital records registration includes birth and death records. A copy of a birth certificate can be purchased at the office for \$20.00 until the child is 6 months old if that child was born in Wallowa County. After six months, a form will be provided to obtain the birth certificate from the state of Oregon. If a death occurs in Wallowa County, a death certificate can be purchased for \$20.00.

What are our hours?

Monday – Thursday 8:00 a.m. to 4:30 p.m. We are open during the lunch hour. We do accept walk-ins. For an appointment call (541) 426-4848.

Meet Our Staff: Laina Fisher, Jodi Beck, and Janie McArtor



WALLOWA COUNTY

MISSION

It is the purpose of the government of Wallowa County to assist in maintaining community well-being by providing effective and efficient service to its residents and visitors.

GOALS

- To be reasonably accessible and responsive to the citizenry.
- To increase public awareness of available resources and services.
- To provide the best possible services for the available public funds.
- To develop a positive, cooperative relationship among county employees.

2012-2013 Wallowa County Budget Message

As Budget Officer, I present to you the 2012-2013 Wallowa County Budget, approved for your consideration by the Wallowa County Budget Committee. Once again, we are presenting the budget to you in narrative form, hoping that this format provides meaning to the budget and helps you understand how the County's resources are used to provide public services.

The budget was prepared using the same basis of accounting that was used during the previous year. The total budget for all funds is \$21,403,723. The General Fund budget is \$5,056,027 of which \$1,512,495 is predicted to come from property taxes, or around 30%. The General Fund budget is \$713,046 more than last year.

The Budget Committee continues to invite the participation of all Wallowa County citizens in the budget process to help identify the county services you believe should be provided. The County Commission will hold a public hearing on the approved budget prior to final adoption. The hearing is scheduled for Friday, June 29, 2012 at 9:00am in the C.R. Thornton Conference Room of the Wallowa County Courthouse, 101 S. River Street, Enterprise, Oregon. A complete copy of the budget may be inspected at the Commission office at the same address Room 202 from 8:30am to 5:00pm Monday through Friday. Everyone is encouraged to review the budget and attend the hearing to provide input.

Respectfully submitted,

Brenda Micka

Brenda Micka
Budget Officer

BUDGET COMMITTEE

Mike Hayward	Susan Roberts	Paul Castilleja
Les Carlsen	Cory Carman	Kathy Duncan-Casper

GRAND TOTAL REQUIREMENTS	2010-2011	2011-2012	2012-2013
	ACTUAL	ADOPTED	APPROVED
ADMINISTRATIVE SERVICES			
Administrative Services	\$71,529	\$80,659	\$82,117
Assessor	\$281,587	\$278,485	\$282,046
Clerk	\$198,285	\$188,629	\$170,667
Treasurer	\$139,447	\$142,182	\$142,091
Board of Commissioners	\$354,302	\$353,827	\$360,133
Courthouse	\$100,467	\$104,848	\$106,050
Courthouse Reserve	\$42,300	\$54,527	\$24,750
Computer Reserve	\$30,250	\$40,411	\$40,500
Vehicle Reserve	\$52,700	\$73,006	\$78,250
Sick Leave Reserve	\$76,900	\$85,920	\$89,100
Unemployment Reserve	\$88,500	\$81,250	\$76,600
Miscellaneous	\$117,466	\$131,183	\$153,395
Transfers & Reserves	\$786,820	\$728,343	\$663,439
Calf/Comm Alliance			\$39,775
TOTAL	\$2,340,553	\$2,343,270	\$2,308,913
COMMUNITY DEVELOPMENT			
Land Use Planning	\$77,781	\$81,300	\$67,109
Geographic Information System	\$91,311	\$73,300	\$92,177
Building Codes	\$245,176	\$200,699	\$204,700
Surveyor	\$19,677	\$19,471	\$17,645
Remonumentation	\$32,750	\$31,322	\$25,890
County Fair	\$231,621	\$288,467	\$307,750
Museum	\$57,242	\$36,399	\$34,270
Public Transportation	\$74,418	\$45,132	\$100,025
Community Center O&M	\$20,055	\$27,298	\$29,846
Community Center Reserve	\$24,800	\$19,252	\$18,685
NEO Housing Alliance Grant			\$400,000
Land Acquisitions			\$7,500
TOTAL	\$874,831	\$822,640	\$1,305,597
HUMAN SERVICES			
Children & Families Commissio	\$356,860	\$310,118	\$312,351
Library	\$91,707	\$94,836	\$96,068
Library Grants	\$51,494	\$53,154	\$54,440
Public Health	\$274,117	\$278,364	\$270,767
Mental Health	\$550,000	\$550,000	\$1,109,750
Veterans Service	\$48,806	\$47,476	\$48,817
TOTAL	\$1,372,984	\$1,333,948	\$1,892,193
PUBLIC SAFETY			
Sheriff	\$971,063	\$1,097,411	\$932,604
Community Corrections			\$158,578
911	\$381,050	\$290,894	\$290,500
Youth Services	\$230,216	\$241,622	\$218,394
District Attorney	\$220,779	\$194,860	\$217,569
Victims Rights	\$162,898	\$218,915	\$162,850
Alcohol & Drug Grants	\$18,967	\$15,198	\$19,433
Courtroom Security	\$2,457	\$3,002	\$4,363
Law Library	\$23,210	\$27,019	\$30,315
Dog Control	\$9,510	\$11,525	\$11,661
Emergency Services	\$60,473	\$61,498	\$65,442
Justice Center	\$33,165	\$36,268	\$38,517
Justice Center Reserve	\$9,077	\$10,590	\$12,140
TOTAL	\$2,122,865	\$2,208,802	\$2,162,366
PUBLIC WORKS			
Road Maintenance	\$5,154,328	\$6,035,633	\$6,729,041
Hurricane Creek Project	\$1,281	\$537,960	\$3,694,500
Road and Bridge Grants	\$747,851	\$837,359	\$875,487
Asphalt Plant	\$1,371,401	\$1,456,569	\$853,954
Vegetation	\$421,151	\$391,774	\$442,048
Equipment Reserve	\$79,922	\$54,120	\$374,505
Sick Leave Reserve	\$152,400	\$153,902	\$154,675
Solid Waste Operation	\$312,031	\$350,126	\$417,006
Solid Waste Bond	\$87,746	\$88,457	\$88,839
Solid Waste Debt	\$2,250	\$3,634	\$3,760
Park Services	\$111,884	\$112,124	\$100,839
TOTAL	\$8,442,245	\$10,021,658	\$13,734,654
GRAND TOTAL	\$15,153,478	\$16,730,318	\$21,403,723

Budget Basics 101

How does the budget process work? Where do the numbers come from? Who prepares the budget? When does the process start? We'll try to answer these questions and more in this budget primer.

The entire budget process is governed by Oregon Revised Statutes (ORS) administered by the Oregon Department of Revenue. These laws set standard procedures for preparing, presenting and using annual budgets for most of Oregon local governments. Local governments include Counties, Cities, Schools, Education Service Districts, Community Colleges and Special Districts such as cemetery, water/sewer services, fire protection and others.

The process begins with the appointment of the Budget Officer by the County Commission. In Wallowa County's case that person is the newly hired Administrative Service Director, Brenda Micka. The Commission then appoints the Budget Committee which consists of three community members appointed to staggered three year terms and the three County Commissioners.

Brenda requests that the County departments submit their proposed budgets to her in late January or mid February of each year. The budgets are compiled and balanced and in April the Budget Committee begins deliberation on the budget. All budget meetings are open to the public. Two notices are required to be published in the local paper informing the public the date, time and place of the first meeting. After the Budget Committee has approved the budget (this usually takes several meetings) the budget is ready to be adopted by the County Commission at a public hearing. Wallowa County has chosen to notify the public of the hearing in this narrative format. The Commission believes this method allows for a greater understanding of how County government operates and how it is funded. It also gives the opportunity to inform and educate the public on the programs and services provided by the County.

At the public hearing (held close to the last day of the month of June) the County Commission adopts the budget for the coming year. They also make appropriations and impose and categorize taxes. The Commission has the ability to increase expenditures of any fund up to \$5,000 or 10%, whichever is greater, before adopting the budget. After the budget has been adopted spending cannot exceed the amounts specified unless additional budgeting steps are taken.

By July 15 the Budget Officer submits the certification documents to the County Assessor who assesses the taxes.

ADMINISTRATIVE SERVICES

BOARD OF COMMISSIONERS

The Board of Commissioners is composed of a full-time chairman and two commissioners who serve part-time. The Board is supported by an executive assistant. The Board of Commissioners is the executive and legislative body responsible for the administration of the county's business and the adoption of its public policy.

Category/Year	2010-2011	2011-2012	2012-2013
	Adopted	Adopted	Approved
Revenue			
Lottery	\$64,000	\$64,000	\$64,000
Fees	\$29,043	\$29,043	\$29,043
General Funds	\$261,759	\$260,784	\$267,090
Total	\$354,802	\$353,827	\$360,133
Expenses			
Personal Services	\$227,902	\$225,527	\$229,833
Materials & Supplies	\$126,900	\$128,300	\$130,300
Total	\$354,802	\$353,827	\$360,133

ASSESSOR'S OFFICE

The Assessor's Office required by law to fairly distribute property tax assessment by appraising the market value of each piece of property.

Category/Year	2010-2011	2011-2012	2012-2013
	Adopted	Adopted	Approved
Revenue			
Assess & Tax Grant	\$62,100	\$62,100	\$58,000
Fees	\$1,000	\$1,000	\$1,000
Contracts	\$1,300	\$1,300	\$1,300
General Funds	\$217,187	\$214,085	\$221,746
Total	\$281,587	\$278,485	\$282,046
Expenses			
Personal Services	\$238,187	\$234,285	\$232,956
Materials & Supplies	\$43,400	\$44,200	\$49,090
Capital Outlay			
Total	\$281,587	\$278,485	\$282,046

TREASURER'S OFFICE

The Treasurer's Office is responsible for the custody of cash receipts and the management of the investments of the county and its affiliated agencies.

Category/Year	2010-2011	2011-2012	2012-2013
	Adopted	Adopted	Approved
Revenue			
Assess & Tax Grant	\$35,645	\$35,645	\$35,645
Fees	\$24,300	\$24,300	\$24,800
General Funds	\$79,502	\$82,037	\$81,646
Total	\$139,447	\$141,982	\$142,091
Expenses			
Personal Services	\$121,228	\$123,963	\$123,848
Materials & Supplies	\$18,219	\$18,219	\$18,243
Total	\$139,447	\$142,182	\$142,091

CLERK'S OFFICE

The Clerk's Office is responsible for maintaining public records and conducting elections. All documents which effect a piece of property in the county are required to be recorded, as are the records of the business of the Board of Commissioners.

Category/Year	2010-2011	2011-2012	2012-2013
	Adopted	Adopted	Approved
Revenue			
Assess & Tax Grant	\$420	\$420	\$420
Fees	\$34,250	\$50,000	\$50,000
General Funds	\$163,615	\$138,209	\$120,247
Total	\$198,285	\$188,629	\$170,667
Expenses			
Personal Services	\$159,786	\$123,894	\$117,830
Materials & Supplies	\$38,499	\$64,735	\$52,837
Capital Outlay			
Total	\$198,285	\$188,629	\$170,667



ADMINISTRATIVE SERVICES

ADMINISTRATIVE SERVICES

The Administrative Services Department is responsible for providing support services to county departments and employees.

Category/Year	2010-2011	2011-2012	2012-2013
	Adopted	Adopted	Approved
Revenue			
Fees	\$15,250	\$15,750	\$15,750
General Funds	\$56,279	\$64,909	\$66,367
Total	\$71,529	\$80,659	\$82,117
Expenses			
Personal Services	\$58,729	\$67,759	\$68,717
Materials & Supplies	\$12,800	\$12,900	\$13,400
Total	\$71,529	\$80,659	\$82,117

CUSTODIAL DEPARTMENT

The Custodial Department is responsible for cleaning and repair of the building and maintenance of the grounds and courthouse.

Category/Year	2010-2011	2011-2012	2012-2013
	Adopted	Adopted	Approved
Revenue			
General Funds	\$100,467	\$104,848	\$106,050
Total	\$100,467	\$104,848	\$106,050
Expenses			
Personal Services	\$59,847	\$59,978	\$61,180
Materials & Supplies	\$40,620	\$44,870	\$44,870
Total	\$100,467	\$104,848	\$106,050

COMMUNITY DEVELOPMENT

FAIRGROUNDS

The Fair Board is responsible for maintenance and operation of the fairgrounds and for the operation of the county fair.

Category/Year	2010-2011	2011-2012	2012-2013
	Adopted	Adopted	Approved
Revenue			
Balance	\$71	\$3,817	\$20,000
Interest	\$200	\$150	\$50
Fees	\$33,850	\$17,500	\$17,200
Grants	\$8,500	\$10,000	\$10,000
Miscellaneous	\$177,000	\$230,000	\$233,500
General Funds	\$12,000	\$12,000	\$12,000
Motel Tax		15,000	15,000
Total	\$231,621	\$288,467	\$307,750
Expenses			
Personal Services	\$57,821	\$13,785	\$27,263
Materials & Supplies	\$168,800	\$206,700	\$235,150
Capital Outlay	\$5,000	\$30,000	\$25,000
Contingency		\$37,982	\$20,337
Total	\$231,621	\$288,467	\$307,750

MUSEUM

The Museum Board is responsible for maintaining, displaying and interpreting the collection of items donated to the museum.

Category/Year	2010-2011	2011-2012	2012-2013
	Adopted	Adopted	Approved
Revenue			
Balance	\$24,492	\$18,324	\$16,200
Interest	\$250	\$109	\$70
Grants			
Miscellaneous	\$32,500	\$14,966	\$15,000
General Fund	\$3,000	\$3,000	\$3,000
Total	\$60,242	\$36,399	\$34,270
Expenses			
Personal Services	\$14,452	\$13,270	\$12,425
Materials & Supplies	\$5,790	\$6,705	\$6,100
Contingency		\$1,424	\$745
Capital Outlay	\$37,000	\$15,000	\$15,000
Total	\$57,242	\$36,399	\$34,270

COMMUNITY DEVELOPMENT

LAND USE PLANNING DEPARTMENT

The Land Use Planning Department is responsible for the administration and periodic review of the County’s Comprehensive Land Use Plan.

Category/Year	2010-2011	2011-2012	2012-2013
	Adopted	Adopted	Approved
Revenue			
Interest	\$70	\$70	\$50
Fees	\$28,400	\$29,900	\$22,250
Grants			
Misc. Revenue	\$1,000	\$600	\$650
General Funds	\$48,311	\$50,730	\$44,159
Total	\$77,781	\$81,300	\$67,109
Expenses			
Personal Services	\$69,006	\$71,725	\$58,759
Materials & Supplies	\$8,775	\$9,575	\$8,350
Total	\$77,781	\$81,300	\$67,109

BUILDING CODES

Taken over by the County at the request of the State on July 1, 2009 this department issues building permits and schedules building code inspections.

Category/Year	2010-2011	2011-2012	2012-2013
	Adopted	Adopted	Approved
Revenue			
Balance	\$35,374	\$40,649	\$40,500
Permits	\$209,802	\$160,050	\$164,200
Total	\$245,176	\$200,699	\$204,700
Expenses			
Personal Services	\$60,369	\$60,369	\$126,900
Materials & Supplies	\$158,112	\$119,375	\$77,075
Contingency	\$26,695	\$20,955	\$725
Total	\$245,176	\$200,699	\$204,700

GEOGRAPHIC INFORMATION SYSTEM

The GIS Department produces electronic geographic maps for a variety of local, state, and federal agencies and the general public.

Category/Year	2010-2011	2011-2012	2012-2013
	Adopted	Adopted	Approved
Revenue			
Balance			
Interest			
Sales	\$5,500	\$10,000	\$12,500
Grants	\$55,500	\$28,500	\$40,000
Partners			
General Funds	\$30,311	\$35,300	\$39,677
Total	\$91,311	\$73,800	\$92,177
Expenses			
Personal Services	\$44,141	\$45,189	\$45,427
Materials & Supplies	\$47,170	\$28,611	\$46,750
Total	\$91,311	\$73,800	\$92,177

SURVEYOR'S OFFICE

The County Surveyor is employed part-time and is responsible for reviewing, approving and maintaining all surveys.

Category/Year	2010-2011	2011-2012	2012-2013
	Adopted	Adopted	Approved
Revenue			
Platt Map Fees	\$3,500	\$3,000	\$2,500
General Funds	\$16,177	\$16,471	\$15,145
Total	\$19,677	\$19,471	\$17,645
Expenses			
Personal Services	\$14,427	\$14,571	\$14,845
Materials & Supplies	\$5,250	\$4,900	\$2,800
Total	\$19,677	\$19,471	\$17,645
REMONUMENTATION FUND			
Category/Year	2010-2011	2011-2012	2012-2013
	Adopted	Adopted	Approved
Revenue			
Balance	\$29,000	\$27,697	\$22,290
Interest	\$250	\$125	\$100
Fees	\$3,500	\$3,500	\$3,500
Total	\$32,750	\$31,322	\$25,890
Expenses			
Materials & Supplies	\$32,750	\$31,322	\$25,890
Total	\$32,750	\$31,322	\$25,890



HUMAN SERVICES

CHILDREN & FAMILIES COMMISSION

The Commission on Children and Families is the organization that allocates state funding for local programs to benefit families.

Category/Year	2010-2011	2011-2012	2012-2013
	Adopted	Adopted	Approved
Revenue			
Balance	\$72,410	\$13,500	\$13,500
Interest	\$500	\$500	\$500
Grants	\$284,538	\$290,900	\$290,900
Total	\$357,448	\$304,900	\$304,900
Expenses			
Personal Services	\$105,605	\$100,300	\$100,300
Materials & Supplies	\$246,261	\$195,000	\$195,000
Contingency	\$4,994	\$9,600	\$9,600
Total	\$356,860	\$304,900	\$304,900

LIBRARY DEPARTMENT

Library Department services include rotating collections of books, Internet references, curriculum support to schools and children' programming materials, along with doorstep delivery of library materials for seniors and homebound.

Category/Year	2010-2011	2011-2012	2012-2013
	Adopted	Adopted	Approved
Revenue			
Donations	\$3,200	\$3,200	\$2,850
General Funds	\$88,507	\$91,636	\$93,218
Total	\$91,707	\$94,836	\$96,068
Expenses			
Personal Services	\$74,257	\$77,031	\$78,273
Materials & Supplies	\$17,450	\$17,805	\$17,795
Total	\$91,707	\$94,836	\$96,068

LIBRARY GRANTS

Category/Year	2010-2011	2011-2012	2012-2013
	Adopted	Adopted	Approved
Revenue			
Balance	\$16,894	\$13,904	\$7,200
Interest	\$300	\$500	\$240
Grants	\$34,300	\$38,750	\$47,000
Total	\$51,494	\$53,154	\$54,440
Expenses			
Materials & Supplies	\$51,444	\$53,700	\$54,390
Transfer to Library	50	50	50
Total	\$51,494	\$53,750	\$54,440

PUBLIC HEALTH DEPARTMENT

The Public Health Department strives to protect and promote health in Wallowa County. A variety of services are available on a confidential basis to all ages and incomes.

Category/Year	2010-2011	2011-2012	2012-2013
	Adopted	Adopted	Approved
Revenue			
Balance	\$0	\$29,961	\$20,000
Interest	\$0	\$100	\$200
Fees	\$72,728	\$61,043	\$66,658
Grants	\$201,389	\$186,260	\$182,909
Miscellaneous		\$1,000	\$1,000
Total	\$274,117	\$278,364	\$270,767
Expenses			
Personal Services	\$165,045	\$153,649	\$157,911
Materials & Supplies	\$95,784	\$94,754	\$92,856
Capital Outlay			
Contingency	\$13,288	\$29,961	\$20,000
Balance			
Total	\$274,117	\$278,364	\$270,767

VETERANS' SERVICES

The Veterans' Services officer assists veterans, widows of veterans and/or dependents in securing benefits to which they are entitled. The officer helps those eligible to obtain medical attention and provides benefits counseling to veterans and their dependents. This service is provided locally by a County employee.

Category/Year	2010-2011	2011-2012	2012-2013
	Adopted	Adopted	Approved
Revenue			
Grant	\$26,587	\$21,541	\$21,491
General Funds	\$22,219	\$25,935	\$27,326
Total	\$48,806	\$47,476	\$48,817
Expenses			
Personal Services	\$42,306	\$43,176	\$44,017
Materials & Services	\$6,500	\$4,300	\$4,800
Total	\$48,806	\$47,476	\$48,817



PUBLIC SAFETY

SHERIFF'S OFFICE

The Sheriff's Office is responsible for providing public safety services for the County. The department also contracts to perform patrol services for the City of Joseph, the National Forest and the Marine Board. The correction program transports persons in custody to Union County where inmate housing is contracted.

Category/Year	2010-2011	2011-2012	2012-2013
	Adopted	Adopted	Approved
Revenue			
Fees/Fines	\$22,500	\$27,500	\$25,750
Contracts	\$137,589	\$142,071	\$144,551
Grants	\$245,354	\$192,167	\$16,500
Miscellaneous	\$8,500	\$46,000	\$46,166
General Funds	\$557,120	\$689,673	\$699,637
Total	\$971,063	\$1,097,411	\$932,604
Expenses			
Personal Services	\$636,214	\$788,771	\$771,154
Materials & Supplies	\$287,249	\$300,140	\$161,450
Capital Outlay	\$39,100	\$8,500	\$0
Transfer to Reserve	\$8,500		
Total	\$971,063	\$1,097,411	\$932,604

COMMUNITY CORRECTIONS

Community corrections is responsible for providing a local parole and probation officer in the County whom monitors and checks in with those on P&P. The correction program also transports persons in custody to Union County where inmate housing is contracted.

Category/Year	2010-2011	2011-2012	2012-2013
	Adopted	Adopted	Approved
Revenue			
Balance			
Fees			\$10,500
Grants			\$138,814
General Fund			\$9,264
Total			\$158,578
Expenses			
Personal Services			\$86,253
Materials & Supplies			\$72,325
Total			\$158,578

YOUTH SERVICES

The Department of Youth Services is responsible for providing specialized services to youth under 18 years of age who have been referred for delinquent behavior or are at risk of referral to the juvenile justice system.

Category/Year	2010-2011	2011-2012	2012-2013
	Adopted	Adopted	Approved
Revenue			
Fees	\$3,600	\$2,600	\$2,400
Grants	\$53,750	\$50,393	\$49,800
General Fund	\$172,866	\$188,629	\$166,194
Total	\$230,216	\$241,622	\$218,394
Expenses			
Personal Services	\$167,489	\$177,902	\$150,317
Materials & Supplies	\$57,727	\$58,720	\$63,077
Transfer	5000	5000	5000
Total	\$230,216	\$241,622	\$218,394

DISTRICT ATTORNEY'S OFFICE

The District Attorney's Office is responsible for the prosecution of violators of County ordinances and State laws. The District Attorney is a State employee. The department also provides crime victims assistance and child support enforcement.

Category/Year	2010-2011	2011-2012	2012-2013
	Adopted	Adopted	Approved
Revenue			
Fees/Fines	\$3,900	\$4,600	\$4,300
Grants	\$80,314	\$77,324	\$71,171
General Funds	\$105,548	\$95,587	\$124,398
Total	\$189,762	\$177,511	\$199,869
Expenses			
Personal Services	\$158,099	\$155,387	\$168,645
Materials & Supplies	\$31,663	\$22,124	\$31,224
Total	\$189,762	\$177,511	\$199,869



PUBLIC SAFETY SAFETY

EMERGENCY SERVICES DEPARTMENT

The Department is responsible for the identification of potential county emergency hazards, the implementation of training and community awareness programs designed to enhance the response to those hazards, and the directing of responses to actual emergencies.

Category/Year	2010-2011	2011-2012	2012-2013
	Adopted	Adopted	Approved
Revenue			
Grants	\$30,237	\$30,749	\$30,749
General Fund	\$30,236	\$30,749	\$34,693
Total	\$60,473	\$61,498	\$65,442
Expenses			
Personal Services	\$53,173	\$54,198	\$55,492
Materials & Supplies	\$7,300	\$7,300	\$9,950
Total	\$60,473	\$61,498	\$65,442

PUBLIC WORKS

PARKS DEPARTMENT

The Parks Department is responsible for the maintenance and improvements of the County Park and boat launch at the north end of Wallowa Lake.

Category/Year	2010-2011	2011-2012	2012-2013
	Adopted	Adopted	Approved
Revenue			
Balance	\$42,134	\$47,684	\$33,689
Interest	\$150	\$200	\$50
Receipts	\$60,000	\$60,000	\$57,500
Grants	\$7,100	\$7,100	\$7,100
Contracts			
Motel Tax	\$2,500	\$2,500	\$2,500
Total	\$111,884	\$117,484	\$100,839
Expenses			
Personal Services	\$10,200	\$11,300	\$11,638
Materials & Supplies	\$63,700	\$77,200	\$60,700
Capital Outlay	\$500	\$500	\$500
Contingency	\$37,484	\$28,484	\$28,001
Total	\$111,884	\$117,484	\$100,839

PUBLIC WORKS

ROAD DEPARTMENT

The Road Department is responsible for maintaining and repairing over 700 miles of dedicated county roads; paved, gravel and dirt! The Department also controls weeds on county roads, manages the state road and bridge construction grant program and operates the county's asphalt plant.

Category/Year	2010-2011	2011-2012	2012-2013
	Adopted	Adopted	Approved
Revenue			
Balance	\$4,595,648	\$4,734,092	\$4,892,859
Interest	\$11,500	\$25,000	\$21,000
Gas Tax	\$400,000	\$675,599	\$664,610
Forest Payment	\$658,568	\$989,561	\$990,851
Howard Butte Repeator			\$15,000
Sale of Materials	\$25,000	\$25,000	\$25,000
Miscellaneous	\$155,672	\$178,995	\$175,675
Total	\$5,846,388	\$6,628,247	\$6,784,995
Expenses			
Personal Services	\$765,421	\$749,119	\$666,843
Materials & Supplies	\$486,000	\$1,195,774	\$2,084,851
Capital Outlay	\$189,409	\$511,506	\$565,508
Transfers	\$10,000	\$10,000	\$310,000
Contingency	\$500,000	\$1,361,821	\$940,000
Unappropriated		\$1,981,024	\$1,927,865
Total	\$1,950,830	\$5,809,244	\$6,495,067

Category/Year	2010-2011	2011-2012	2012-2013
	Adopted	Adopted	Approved
Revenue			
Balance	\$726,401	\$962,469	\$293,354
Sales	\$675,000	\$750,000	\$680,000
Total	\$1,401,401	\$1,712,469	\$973,354
Expenses			
Personal Services	\$39,500	\$39,500	\$39,600
Materials & Supplies	\$645,000	\$454,600	\$471,000
Capital Outlay	\$5,000		\$50,000
Contingency			
Total	\$689,500	\$494,100	\$560,600

PUBLIC WORKS

SOLID WASTE DEPARTMENT

The Solid Waste Department is responsible for the operation, the collection, recycling and disposal of solid waste. This involves operating the recycling center as well as the Ant Flat Landfill and the transfer stations.

Category/Year	2010-2011	2011-2012	2012-2013
	Adopted	Adopted	Approved
Revenue			
Balance	\$46,981	\$80,376	\$139,706
Interest	\$100	\$500	\$950
Grants	\$15,000	\$8,000	\$8,000
Fees	\$187,200	\$189,200	\$199,600
Salvage	\$50,000	\$57,916	\$55,000
Motel Tax	\$10,000	\$10,000	\$10,000
Transfers	\$2,750	\$4,134	\$3,750
Total	\$312,031	\$350,126	\$417,006
Expenses			
Personal Services	\$183,214	\$186,426	\$192,761
Materials & Supplies	\$86,220	\$76,220	\$79,220
Capital Outlay	\$8,000		\$22,000
Contingency	\$34,597	\$87,480	\$118,025
Transfer			\$5,000
Total	\$312,031	\$350,126	\$417,006

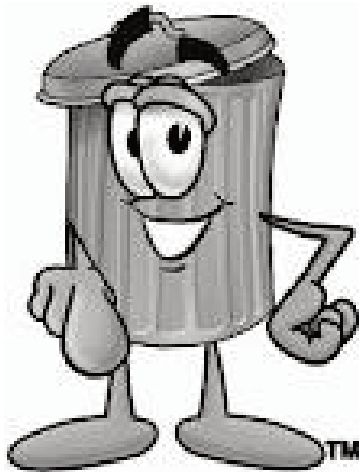
VEGETATION DEPARTMENT

The Vegetation Department is responsible for controlling the spread of noxious weeds on public and private lands in the county.

Category/Year	2010-2011	2011-2012	2012-2013
	Adopted	Adopted	Approved
Revenue			
Balance	\$5,850	\$5,000	\$4,000
Grants	\$20,000	\$20,000	\$95,000
Contracts	\$47,000	\$48,000	\$31,500
Miscellaneous			
Property Tax Levy	\$113,075	\$118,162	\$117,775
Total	\$185,925	\$191,162	\$248,275
Expenses			
Personal Services	\$101,601	\$123,542	\$129,451
Materials & Supplies	\$137,400	\$126,900	\$183,400
Capital Outlay		\$5,000	\$5,000
Contingency	\$63,425	\$17,870	\$6,122
Total	\$302,426	\$273,312	\$323,973

COLLECTION STATION HOURS 10:00 a.m. - 3:00 p.m.

Ant Flat	Wednesday	Saturday	Sunday
Flora	Thursday		(2:00 p.m. - 3:00 p.m.)
Imnaha	Friday		(9:00 a.m. - 12:00 p.m.)
Joseph	Saturday	Sunday	
Lostine	Saturday		
Troy	Thursday		(11:00 a.m. - 1:00 p.m.)
Wallowa	Saturday	Sunday	
Recycle Center	All day, every day		



JULY IS FREE DUMP MONTH

BRING THIS COUPON FOR ONE FREE PICK-UP LOAD (UP TO 150 CU. FT.) AT THE ANT FLAT LANDFILL

VALID FOR THE MONTH OF JULY 2012 ONLY

Limit One per Household

Limit One per Household

FORM LB-1

NOTICE OF BUDGET HEARING

A public meeting of the Wallowa County Board of Commissioners will be held on Friday, June 29th, 2012 at 9:00 am in the C.R. Thornton Conference Room at the Wallowa County Courthouse in Enterprise, Oregon. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2012 as approved by the Wallowa County Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained at the office of the Board of Commissioners at 101 S. River St, Room 202, Enterprise, Oregon between the hours of 8:00 a.m. and 4:30 p.m. This budget was prepared on a basis of accounting that is the same as the preceding year. If different, the major changes and their effect on the budget are explained below. This budget is for an annual budget period.

Contact: Mike Hayward (Chairperson of Governing Body)

Telephone:541-426-4543 x132

Email: mhayward@co.wallowa.or.us

FINANCIAL SUMMARY - RESOURCES			
TOTAL OF ALL FUNDS	Actual Amount 2010-11	Adopted Budget This Year 2011-12	Approved Budget Next Year 2012-13
Beginning Fund Balance/Net Working Capital	847,181	734,928	784,183
Fees, Licenses, Permits, Fines, Assessments & Other Service Charges	1719699	1,739,607	1,742,186
Federal, State and All Other Grants, Gifts, Allocations and Donations	2623917	3,098,016	3,129,218
Revenue from Bonds and Other Debt			
Interfund Transfers / Internal Service Reimbursements	390,192	239,832	575,185
All Other Resources Except Property Taxes	9,933,872	9,463,326	13,660,456
Property Taxes Estimated to be Received	1,453,768	1,499,328	1,512,495
Total Resources		16,364,029	21,403,723

FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION			
Personnel Services	4,638,538	4,568,281	5,046,418
Materials and Services	6,289,523	5,200,972	9,869,209
Capital Outlay	522,770	853,662	946,672
Debt Service			
Interfund Transfers	311,457	317,931	575,185
Contingencies	1,703,289	2,942,159	2,538,374
Special Payments			
Unappropriated Ending Balance and Reserved for Future Expenditure	3,503,052	2,481,024	2,427,865
Total Requirements	16,968,629	16,364,029	21,403,723

FINANCIAL SUMMARY - REQUIREMENTS BY ORGANIZATIONAL UNIT OR PROGRAM *			
Name of Organizational Unit or Program FTE for that unit or program			
General Fund	1,973,392	2,162,475	2,133,852
FTE	32	33	34
Non-General Fund	1,890,406	2,405,224	2,912,566
FTE	26	25	23
Total Requirements	3,863,798	4,567,699	5,046,418
Total FTE			

STATEMENT OF CHANGES IN ACTIVITIES and SOURCES OF FINANCING *

PROPERTY TAX LEVIES			
	Rate or Amount Imposed	Rate or Amount Imposed	Rate or Amount Approved
Permanent Rate Levy (rate limit _____ per \$1,000)	2.5366	2.5366	2.5366
Local Option Levy			
Levy For General Obligation Bonds	0	0	0

STATEMENT OF INDEBTEDNESS		
LONG TERM DEBT	Estimated Debt Outstanding on July 1, 2012	Estimated Debt Authorized, But Not Incurred on July 1
General Obligation Bonds		
Other Bonds		
Other Borrowings		
Total		

* If more space is needed to complete any section of this form, insert lines (rows) on this sheet or add sheets. You may delete unused lines.

DEPARTMENT	LOCATION / PHONE	HOURS	DAYS
ADMINISTRATION Brenda Micka	Room 205 Courthouse (541) 426-4543 ext 134	8:00 a.m. to 4:30 p.m.(C)	Mon - Thurs
ASSESSOR E-Gay Fregulia	Room 104 Courthouse (541) 426-4543 ext 149	8:30 a.m. to 5:00 p.m.(O)	Mon -Thurs
BUILDING CODES Chrystal Allen	Room B-1 Courthouse (541) 426-4543 ext 170	8:30 a.m. to noon	Mon - Thurs
CHILDREN & FAMILIES David Riley	Room B-3 Courthouse (541) 426-4543 ext 175	7:30 a.m. to 5:00 p.m.(C) 8:30 a.m. to noon	Mon - Thurs Fri
CIRCUIT COURT Jary Homan	Room 204 Courthouse (541) 426-4991	8:00 a.m. to 5:00 p.m.(C)	Mon - Fri
CLERK E-Dana Roberts	Room 100 Courthouse (541) 426-4543 ext 158	8:30 a.m. to 5:00 p.m(O)	Mon - Fri
COMMISSIONERS E-Mike Hayward, Chair E-Paul Castilleja, E-Susan Roberts	Room 202 Courthouse (541) 426-4543 ext 130	8:30 a.m. to 5:00 p.m.(C)	Mon - Fri
CUSTODIAN Everett Roberts	Room B-2 Courthouse (541) 398-0067 (cell)	5:00 a.m. to 2:00 p.m.	Mon - Fri
DISTRICT ATTORNEY E-Mona Williams	Room 201 Courthouse (541) 426-4543 ext 140	8:30 a.m. to 5:00 p.m.(C)	Mon - Fri
EMERGENCY SERVICES Paul Karvoski	Room 101 Courthouse (541) 426-4543 ext 165	On Call	On Call
LIBRARY Susan Polumsky	207 N.W. Logan St. (541) 426-3969	8:00 a.m. to 4:00 p.m.(C)	Mon - Fri
PLANNING Harold Black	Room B-1 Courthouse (541) 426-4543 ext 170	8:30 a.m. to 5:00 p.m.(O)	Mon - Fri
PUBLIC HEALTH Laina Fisher	758 N.W. First St. (541) 426-4848	8:30 a.m. to 5:00 p.m.(C)	Mon - Fri
ROAD Russ McMartin	619 Marr Pond Lane (541) 426-3332	6:00 a.m. to 4:30 p.m.(C)	Mon-Thurs
SHERIFF E-Steve Rogers	104 W. Greenwood (541) 426-3131	All hours	All days
SOLID WASTE Ed Gomes	619 Marr Pond Lane (541) 426-3332	6:00 a.m. to 4:30 p.m.(C)	Mon - Thurs
SURVEYOR E-Richard Shaver	Room B-1 Courthouse (541) 426-4543 ext 167	By Appointment	By Appointment
TREASURER E-Shonelle Dutcher-Pryse	Room 103 Courthouse (541) 426-4543 ext 153	8:30 a.m. to 5:00 p.m(O)	Mon - Fri
VETERANS SERVICE Linda McIntyre	Prairie Creek Center (541) 426-4558 ext 241	By Appointment	Mon - Fri
WEED Allen Schnetsky	619 Marr Pond Lane (541) 426-3332	6:00 a.m. to 4:30 p.m.(C)	Mon - Thurs
YOUTH SERVICES John Lawrence	104 W. Greenwood (541) 426-3131	8:30 a.m. to 5:00 p.m.(C)	Mon - Fri

E-Elected Officials

O—Open noon

C-Closed noon





WALLOWA COUNTY COMMITTEES, BOARDS AND COMMISSIONS

MEETING SCHEDULE

Committee - Board - Commission	Date	Time	Place
BOARD OF COMMISSIONERS Contact: Sandy Lathrop	1st & 3rd Monday	9:00am	C.R. Thornton Conference Room
BOARD OF PROPERTY TAX APPEALS Contact: Dana Roberts	Yearly	TBA	Courthouse
COMMISSION ON CHILDREN & FAMILIES Contact: David Riley	1st Wednesday	4:30 p.m.	C.R. Thornton Conference Room
COMMUNITY CONNECTIONS ADVISORY COUNCIL Contact: Carolyn Pfeaster	2nd Monday	10:30 a.m.	Community Connection
ECONOMIC DEVELOPMENT (NEOEDD) Contact: Lisa Dawson	Quarterly	TBA	Varies
FAIR BOARD Contact: Brinda Stanley	1st Monday	6:00 p.m.	Cloverleaf Hall
GRANDE RONDE MODEL WATERSHED BOARD Contact: Jeff Oveson	4th Tuesday	6:30 p.m.	Rotates
LAND USE PLANNING COMMISSION Contact: Harold Black	last Tuesday of the Month	7:00 p.m.	Courthouse
LIBRARY BOARD Contact: Susan Polumsky	February, June October	TBA	County Library
LOCAL PUBLIC SAFETY COORDINATING COUNCIL Contact: Susan Roberts	Quarterly	TBA	Varies
LOCAL ALCOHOL & DRUG PLANNING AND MENTAL HEALTH ADVISORY COMMITTEE Contact: David Riley	Quarterly	TBA	C.R. Thornton Conference Room
MUSEUM BOARD Contact: Susan Roberts	3rd Friday	3:00 p.m.	Varies
NATURAL RESOURCE ADVISORY COMMITTEE Contact: Eileen Williams	4th Tuesday	8:30 a.m.	Extension Office
PUBLIC TRANSPORTATION ADVISORY COMMITTEE Contact: Sandy Lathrop	Quarterly	TBA	Community Connection
WEED CONTROL BOARD Contact: Allen Schnetzky	3rd Tuesday	5:30 p.m.	Varies

GLOSSARY OF TERMS

What is the General Fund?

A fund used to account for most fiscal activities except for those activities required to be accounted for in another fund.

What is a Fiscal year?

A 12 month period to which the annual operating budget applies. At the end of the period, a government determines its financial position and the results of its operations. It is July 1 to June 30 for local governments.

What is the beginning fund balance?

The beginning fund balance is the total of all amounts of money remaining in the various funds from the previous year. This includes receipts that were more than budgeted which could not be spent. It also includes amounts budgeted to be spent which were not. Money is carried over from year to year for major purchases and to cover contingencies and uninsured liabilities. Fund balances are also maintained in order to have cash to operate until receipts come in, like taxes in November. The beginning fund balance is basically the balance in the county's savings account.

What are assessments and fees?

Assessments are charges made to persons who utilize services for special purposes. Assessments also include fines for legal violations. Examples include circuit court assessments, jail assessments and unitary assessments. User fees are charged for the use of facilities or services available to the general public but not used by all. Examples include recording fees, civil service fees, health department patient fees, zoning permit fees and solid waste disposal fees.

What are federal receipts?

Two major sources of federal receipts are National Forest Safety Net grant and payment in lieu of taxes on public land under federal management. What are property taxes? Property taxes include the amount levied by applying the county's permanent tax rate of \$2.5366 per each one thousand dollars of assessed property value (\$M). The amount raised by this levy is offset by the tax on private timber harvested each year.

What are grants?

Grants are financial awards from state and federal agencies dedicated to provide some material or service. Grants obviously come from taxes collected at the state or federal level. Some grants are regular entitlements; some are competitive. Most grants require a local match of financial or in-kind material or service resources. All grants have conditions of compliance, usually different, and require reporting of results. Examples of grants include support of assessment & taxation, law enforcement, mental health services, watershed health programs, library services, land use planning and economic development.

What are other taxes?

Other taxes refer to those portions of federal and state taxes (other than income taxes) that are distributed to Wallowa County as its share. These include gas taxes, alcohol taxes, tobacco taxes, amusement device taxes and gross earnings taxes.

What is the ending fund balance?

The ending fund balance is the total of all amounts of money which remains in the various funds at the end of the year. This includes all projected expenses, including grants, that might be received; but not yet spent. Also, the county is self-insured for such things as unemployment and automotive loss, so funds are maintained to cover those contingencies. Operating contingencies are budgeted in each fund to cover unexpected expenses. Finally, several funds, including the general fund, the public works fund, and the public health fund, maintain sizeable beginning and ending fund balances to operate until revenue is received.

What is Unappropriated ending Fund Balance?

Amount set aside in the budget to be used as a cash carryover to the next year's budget. It provides the local government with cash until tax money is received from the county treasurer in November. This amount cannot be transferred by resolution or used through a supplemental budget, unless necessitated by a qualifying emergency.



